



**Stockton-on-Tees**  
BOROUGH COUNCIL

**STOCKTON-ON-TEES  
LOCAL EXECUTIVE GROUP ADULT SAFEGUARDING**

**Tuesday 8<sup>th</sup> April 2014**

**13.00 - 16.00**

**Venue: Room E, Education Centre, Stockton+**

**Present:**

Jane Humphreys	Corporate Director (Chair), Stockton Borough Council (SBC)
Cllr Jim Beall	Cabinet Member (Adult Services and Health), SBC
Liz Hanley	Adult Services Lead, SBC
Paul Green	Strategic Lead Adult Safeguarding and Mental Capacity Act, SBC
Terry Elliott	First Contact Manager, SBC
Glyn Roberts	Service Manager, SBC
Bridget Farrand	Tees-wide Board Business Manager
Steve Rose	Chief Executive, Catalyst Stockton
Caroline Wood	Housing Options Manager, SBC
Julie Nixon	Head of Housing and Community Safety, SBC
Caroline Foster	Detective Sergeant, Cleveland Police (attending for Dino Carlucci)
Margaret Brett	Lead Senior Nurse, Safeguarding Adults
Angela Forester	Independent sector representative (care homes)
Jeff Evans	Probation Manager
Steven Phillip	Children, Education & Social Care, SBC
Les Jones	Cleveland Fire Service (attending for Tracey Bell)
Peter Kelly	Director of Public Health
Ruby Poppleton	Health Improvements Specialist

**Apologies:**

Kevin Richards	Team Manager, EDT, SBC
Martin Ansell	Business Support and Information Manager, SBC
Emma Champley	Strategic Commissioner (Public Health), SBC
Dino Carlucci	Detective Inspector, Cleveland Police
Janet Hayes	Commissioning Manager, Training SBC
Pat Haslam	Head of Social Work and Mental Health, SBC
Tracy Connelly	Real Life Options
Cllr Steve Nelson	Cabinet Members (Housing and Community Safety)
Jill Anderson	Service Manager, First Response, SBC
Christine Brown	Clinical Quality and Safeguarding, Hartlepool & Stockton Clinical Commissioning Group
Paul Noddings	Tristar Homes
Molly Taylor	Adult Safeguarding Specialist Nurse, North Tees and Hartlepool Foundation Trust
Brett Bardsley	Team Manager, Safeguarding, SBC

*Minutes taken by: Angela Hughes*

Agenda Item	Item	Action
1 & 2	<p><b>Introductions and Apologies</b></p> <p>Introductions were made and apologies accepted.</p>	
3.	<p><b>Minutes of last meeting / matters arising</b></p> <ul style="list-style-type: none"> <li>▪ It was noted that Jeff Evans, Probation Manager attended the meeting on 29<sup>th</sup> January 2014, however he was noted as giving apologies.</li> <li>▪ MCA Assessments: – Progress has been made and the protocol will be shared in due course.</li> <li>▪ Illegal Money Lending Presentation:– JH confirmed that Catherine had attended the Head Teachers meeting, and her presentation was very well received.</li> <li>▪ Appointeeships and Deputyship Arrangements – Update as Appendix 1.</li> <li>▪ Article for Stockton News in relation to planning for the future: - Information has been passed to Communications for July/September edition of Stockton News. This will include information on the Tees Credit Union.</li> <li>▪ Community Safety Membership – Julie Nixon, Head of Housing &amp; Community Protection, is now a member of the Executive Group.</li> <li>▪ Adult Services Multi-agency Audits: – A subgroup of the Tees Board will explore how to put these arrangements in place.</li> </ul>	<p>JD</p> <p>LH/GI</p>

<p>4.</p>	<p><b>The Role of Tees Credit Union</b></p> <p>Colin Stratton attended from Tees Credit Union and gave an overview of the work the organisation is involved in.</p> <p>Colin explained that Tees Credit Union is a not-for-profit organisation, which offers safe savings for children and adults and low cost loans. The organisation now has a robust business plan in place, with a new Board of Directors, all of whom are volunteers. He also explained that Tees Credit Union provides the same protection to savers and lenders as other financial institutions such as banks and building societies.</p> <p>The Credit Union is based in Thornaby. There are collections points throughout the Borough and the organisation has now implemented a direct debit system, and they are very keen to work alongside the Council to encourage staff to save via payroll deductions.</p> <p>He explained that the benefits of becoming a member of Tees Credit Union are :</p> <ul style="list-style-type: none"> <li>• Secure savings to adults and young savers</li> <li>• Affordable and negotiable interest ranges (2% on general loans, negotiable on higher loans)</li> <li>• The availability of explicit information regarding services and interest rates.</li> <li>• Explicit information regarding services and interest rates.</li> <li>• Pre-paid debit card which can be used at any bank or retail outlet.</li> <li>• Funeral plans</li> </ul> <p>Colin explained to members how to join Tees Credit Union and gave out literature in support of this.</p> <p>SR and JB support the work that Tees Credit Union are carrying out, especially the employee salary save scheme and encouraged members to communicate it within their agencies.</p>	
<p>5.</p>	<p><b>Draft Domestic Abuse Strategy</b></p> <p>Peter Kelly, Director of Public Health and Ruby Poppleton, Health Improvement Specialist, gave an overview of the draft domestic abuse strategy.</p>	

	<p>PK informed the Executive Group that the strategy has been shared at a wide range of meetings and that he is collating feedback from every meeting.</p> <p>JH said a national HMI inspection has been carried out and the outcome of this for Cleveland should be reviewed to see if there is anything that needs to be incorporated into the strategy. PK confirmed that members of the police had been involved in producing the draft strategy.</p> <p>Other issues raised :</p> <ul style="list-style-type: none"> <li>• Highlighting the importance of domestic abuse services, identifying vulnerable adults.</li> <li>• Consent and mental capacity to be identified as important.</li> <li>• The mission statement could benefit from the addition of ‘there is no justification for abuse’, as well as ‘no excuse’.</li> </ul>	
6.	<p><b>Feedback from the Safeguarding Peer Review</b></p> <p>JH presented the final report from the LGA Peer Review Team and explained the process, including the Peer Review Team membership. JH explained that the report will be shared at the Health and Wellbeing Board, the Adults and Health Committee and Tees Strategic Board.</p> <p>The report presents a very positive assessment of practice and partnership working.</p> <p>JH stressed the importance of linking with partner agencies to work on the recommendations and Executive Group members agreed for a small working group to be set up to develop an action plan. The action plan will then be presented to Cabinet and progress against the action plan will be reported to Cabinet, the Adults &amp; Health Committee and the Adult Board at the appropriate intervals.</p> <p>JH thanked everyone who was involved in the Peer Review and invited partners to share it with their agencies’ Boards/Executive meetings after it had been presented to Cabinet.</p> <p>JB and SR congratulated the group for such a positive report.</p>	LH
7.	<p><b>Safeguarding Adults Joint Statement</b></p> <p>This joint statement was circulated for members’ information and had been presented to the Tees Board.</p>	



	<p>The initial feedback was positive and a formal letter will be received in due course.</p> <p>It is hoped that the DVD promoting proactive health checks for people with LD, developed by Stockton Helps All, will improve local performance in the areas where work is needed.</p> <p>Feedback from self-advocates will be given to the review team in relation to their poor experience of the validation process.</p>	LH/PG
12.	<p><b>Standing Agenda Items:</b></p> <p><b>Teeswide Board Feedback and Tees-wide arrangements</b></p> <p>JH explained to the Executive Group that the first Tees-wide board meeting was held last week and outlined the new membership. The meeting is chaired by an Independent Chair and is attended by the four Local Authority Directors, four Lead Members and other Senior multi-agency partners.</p> <p>Representatives from community policing and public health will also be asked to join the board.</p> <p>Five subgroups are proposed to be set up, chaired by a Board member. Funding has been secured to set up a Business Support Unit, which will be hosted by SBC. Job descriptions for a number of roles are currently being developed; Business Manager, Projects Manager, Performance Manager and Administration Officer.</p> <p>The agenda included a discussion of the treatment of people with Learning Disabilities in the Criminal Justice System, following the recent report.</p> <p><b>Training</b></p> <p>Janet Hayes did not attend the meeting; therefore Paul Green gave an update in her absence.</p> <p>Multi-authority training re. Adult safeguarding is continuing, however the NHS is currently providing mainly single agency training.</p> <p>TEWV provides some inter-agency training where there are integrated teams.</p> <p>SR reported that he has been experiencing a problem with the Voluntary and Community Sector (VCS) being charged for some training. SR will discuss this issue further with LH.</p>	SR/LH

	<p>Regional training is planned for November regarding the Disclosure and Baring Scheme. PG to confirm the details.</p> <p>CW asked if safeguarding training is incorporated into the commissioning process. It was confirmed that a standard is in place and monitored through the Quality Standards Framework.</p>	PG
13.	<p><b>Performance</b></p> <p>Local Performance Update – JH presented this update in SW’s absence and explained that new reporting arrangements have been developed which are detailed in the report.</p> <p>GR explained how primary and secondary categories of abuse had been recorded from July 2013 to 31<sup>st</sup> December 2013 retrospectively and the initial information this provided. This system is now in place for future recording.</p>	
14.	<p><b>Feedback from Regional Safeguarding Network</b></p> <p>LH informed members that she chairs the ADASS regional safeguarding network meetings and gave an update on the current areas of work, including</p> <ul style="list-style-type: none"> <li>• The radio Campaign and related website</li> <li>• Work to encourage the engagement of young adults in the safeguarding process.</li> </ul> <p>The minutes of future meetings will be circulated to the Executive Group. .</p>	LH
15.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• Information previously circulated to the Executive Groups regarding the launch of the Disability Hate Crime DVD was raised.</li> <li>• Implications of the Cheshire West and Cheshire Supreme Court judgement were briefly discussed. The Department of Health’s letter will be circulated with the meeting minutes.</li> <li>• TEWV funding has been secured for additional staff in safeguarding.</li> <li>• Roseberry Park has had an unannounced Care Quality Commission (CQC) visit and the report is awaited.</li> </ul>	LH

	<ul style="list-style-type: none"> <li>• Winterbourne View Stocktake: Stockton has been identified for an in-depth review; however the reasons for this are unclear at the moment. NHS England client information is still to be clarified. An initial meeting is being arranged by the CCG with the review lead: Jane and the relevant managers will attend.</li> </ul>	
16.	<p><b>Date and time of forthcoming meetings:</b></p> <p>Wednesday 23<sup>rd</sup> July 09:00 - 12:00 Room E, Education Centre</p> <p>Tuesday 14<sup>th</sup> October 13:00 - 16:00 Room E, Education Centre</p>	



## Appendix 1 – Update on Client Property and Financial Affairs Team

### Tees Valley Information

<b>Local Authority</b>	<b>No of Staff</b>	<b>No of Appointees</b>	<b>No of Deputyship</b>	<b>Total No of Clients</b>
Darlington	4 F/T	161	56	217
Hartlepool	No information received to date			
Middlesbrough	5.5 F/T	545	80	625
Redcar & Cleveland	4 F/T	248	89	337
Stockton	3 F/T 1 Temp F/T	339	72	411

We do not presently have a threshold for transferring from Appointeeship to Deputyship; an application is made dependent upon each individual's financial circumstances for either Appointee or Deputy. All clients are dealt with as an Appointee first to manage their DWP benefits then dependent on other financial circumstances an application will be made to apply for Deputyship and this would run alongside the Appointeeship claim, until the court order is received.

The Client Property and Financial Affairs team is speaking to procurement and other officers in the Council about investment procedures for people with less than £50k in savings (a formal arrangement is in place to manage client savings over £50k).